

## SOUTHWEST LIVINGSTON CO. R-I MASTER INDEX

Code	Code Title	P	Reg	AP	AF*
<b>SECTION A: FOUNDATIONS AND BASIC COMMITMENTS</b>					
AA	School District Legal Status	✓			
AC	Prohibition against Discrimination, Harassment and Retaliation	✓			✓
ACA	Sexual Harassment under Title IX	✓			✓
AD	School District Mission	✓			
ADF	District Wellness Program	✓		✓	✓
AF	Accountability/Commitment to Accomplishment	✓			
AFA	Data Reporting	✓			
AH	Use of Tobacco Products and Imitation Tobacco Products	✓			
<b>SECTION B: SCHOOL BOARD GOVERNANCE AND OPERATIONS</b>					
BBA	School Board Powers and Duties	✓			
BBB	School Board Elections	✓		✓	✓
BBBA	Board Member Qualifications	✓			
BBBB	School Board Ballot Issues	✓			
BBC	Board Member Resignation	✓			
BBD	Board Member Removal From Office	✓			
BBE	School Board Vacancies	✓			✓
BBF	School Board Member Ethics	✓			✓
BBFA	Board Member Conflict of Interest and Financial Disclosure	✓			✓
BCA	Board Organizational Meeting	✓			✓
BCB	Board Officers	✓			
BCC	Appointed Board Officials	✓			
BCCA	MSBA Delegate and Alternate	✓			
BCE	Board Committees/Advisory Committees to the Board	✓			
BCG	School Attorney/Legal Services	✓			
BDA	Board Meetings	✓			

Code	Code Title	P	Reg	AP	AF*
BDC	Closed Meetings, Records and Votes	✓			
BDDA	Notification of Board Meetings	✓			✓
Bddb	Agendas	✓			
BDDF	Voting Method	✓			
BDDG	Minutes	✓	✓		
BDDH	Public Participation at Board Meetings	✓			
BDDL	Release of Information	✓			✓
BF	School Board Policy Process	✓			
BHA	Board Training and Development	✓			
BHE	Board Member Liability/Insurance	✓			
BI	School Board Legislative Program	✓			
BJ	School Board Memberships	✓			
<b>SECTION C: GENERAL SCHOOL ADMINISTRATION</b>					
CB	School Superintendent	✓			
CBB	Recruitment and Appointment of the Superintendent	✓			
CBC	Superintendent's Contract/Compensation and Benefits	✓			
CBG	Evaluation of the Superintendent	✓			✓
CF	School Building Administration	✓			
CFB	Evaluation of Principals	✓		✓	
CH	Policy Implementation and Dissemination	✓			
CHCA	Handbooks	✓			
<b>SECTION D: FISCAL MANAGEMENT</b>					
DA	Fiscal Responsibility	✓			
DB	Annual Budget	✓			
DBB	Fiscal Year	✓			
DC	Taxing and Borrowing Authority and Limitations	✓		✓	
DCB	Political Campaigns	✓			
DD	Grants	✓		✓	

Code	Code Title	P	Reg	AP	AF*
DEA	Revenues from Tax Sources	✓			
DED	Disposition of Unbudgeted Revenue	✓			
DFA	Revenues from Investments/Use of Surplus Funds	✓			
DFI	Setting Tuition for District Programs	✓			
DG	Depository of Funds	✓			✓
DGA	Authorized Signatures	✓			
DH	Bonded Employees and Officers	✓			
DI	Fiscal Accounting and Reporting/Accounting System	✓		✓	
DID	Inventory Management	✓		✓	
DIE	Audits	✓		✓	
DJB	Petty Cash Accounts	✓		✓	
DJF	Purchasing	✓		✓	✓
DJFA	Federal Programs and Projects	✓		✓	
DK	Payment Process	✓			
DLB	Deductions from Compensation	✓			✓
DLC	Expense Reimbursements	✓			
DLCA	Travel Expenses	✓			
DN	Surplus District Property	✓		✓	
<b>SECTION E: SUPPORT SERVICES</b>					
EB	Safety Program	✓		✓	✓
EBAB	Hazardous Materials	✓		✓	
EBAC	Integrated Pest Management	✓		✓	
EBB	Communicable Diseases	✓		✓	
EBBA	Illness and Injury Response and Prevention	✓		✓	✓
EBC	Emergency Drills	✓		✓	
EBCA	Crisis Intervention Plan	✓			
ECA	Building and Grounds Security	✓		✓	
ECB	Building and Grounds Maintenance	✓			

Code	Code Title	P	Reg	AP	AF*
ECD	Traffic and Parking Controls	✓			
ECG	Animals on District Property	✓			
EEA	Student Transportation Services	✓		✓	✓
EEAB	School Bus Scheduling and Routing	✓			
EF	Food Service Management	✓		✓	✓
EFB	Free and Reduced-Price Food Service	✓			
EGAAA	Reproduction of Copyrighted Materials	✓		✓	✓
EHB	Technology Usage	✓		✓	✓
EHBC	Data Governance and Security	✓		✓	✓
EIA	Property and Liability Insurance	✓			
<b>SECTION F: FACILITIES DEVELOPMENT</b>					
FB	Facilities Planning	✓		✓	
FC	School Closings, Consolidations and Reorganizations	✓			
FEB	Selection of Architectural, Engineering and Land Surveying Services	✓			
FEC	Selection of Construction Management Services	✓			
FED	Selection of a Construction Manager At Risk	✓			
FEE	Selection of a Design-Build Contractor	✓			
FEF	Construction Contracts Bidding and Awards	✓		✓	✓
FF	Facility Names	✓			
FFA	Memorials on Facilities and Grounds	✓			
<b>SECTION G: PERSONNEL</b>					
GB	Part-Time and Substitute Employment	✓			
GBA	Exempt and Nonexempt Employees	✓			✓
GBAA	Staff Extra-Duty Assignments	✓			
GBAC	Staffing with and Employing Retirees	✓			
GBAD	Telework	✓		✓	✓
GBB	Staff Involvement in Decision Making	✓			

Code	Code Title	P	Reg	AP	AF*
GBBDA	Family and Medical Leave	✓			✓
GBCA	Staff Conflict of Interest	✓			
GBCB	Staff Conduct	✓			
GBCBA	Employee Walkouts, Strikes and Other Disruptions	✓			
GBCBB	Staff Communications	✓			✓
GBCBC	Staff Absences and Tardiness	✓			
GBCC	Staff Use of Communication Devices	✓			
GBE	Staff Health and Safety	✓			✓
GBEA	Workers' Compensation	✓			
GBEBA	Drug-Free Workplace	✓			✓
GBEBB	Employee Alcohol and Drug Testing	✓		✓	
GBEBC	Criminal Background Checks	✓		✓	✓
GBH	Staff/Student Relations	✓			✓
GBL	Personnel Records	✓		✓	✓
GBLB	References	✓			✓
GBM	Staff Grievances	✓			✓
GCA	Professional Staff Positions	✓			
GCBA	Professional Staff Compensation	✓			
GCBC	Professional Staff Fringe Benefits	✓			✓
GCBDA	Professional Staff Short-Term Leaves	✓			✓
GCBDB	Professional Staff Long-Term Leaves and Absences	✓			
GCD	Professional Staff Recruiting and Hiring	✓			✓
GCG	Professional Staff Probation and Tenure	✓			
GCI	Professional Staff Reassignments and Transfers	✓			✓
GCL	Professional Staff Development Opportunities	✓		✓	
GCN	Evaluation of Professional Staff	✓		✓	
GCPA	Reduction in Professional Staff Work Force	✓		✓	
GCPB	Resignation of Professional Staff Members	✓			✓

Code	Code Title	P	Reg	AP	AF*
GCPD	Suspension of Professional Staff Members	✓			
GCPE	Termination of Professional Staff Members	✓			
GCPF	Renewal of Professional Staff Members	✓			
GDA	Support Staff Positions	✓			
GDBA	Support Staff Compensation	✓			
GDBC	Support Staff Fringe Benefits	✓		✓	✓
GDBDA	Support Staff Leaves	✓			
GDC	Support Staff Recruiting and Hiring	✓			
GDI	Support Staff Reassignments and Transfers	✓			✓
GDL	Support Staff Development Opportunities	✓			
GDN	Evaluation of Support Staff	✓			✓
GDPB	Resignation of Support Staff Members	✓			✓
GDPD	Suspension of Support Staff Members	✓			
GDPE	Nonrenewal and Termination of Support Staff Members	✓			
<b>SECTION H: NEGOTIATIONS</b>					
HA	Negotiations with Employee Representatives	✓			
HH	Teacher Negotiating Representatives	✓			
<b>SECTION I: INSTRUCTION</b>					
IA	Instructional Goals/Priority Objectives	✓			
IC	Academic Calendar	✓			
IF	Curriculum Development	✓		✓	
IGA	Basic Instructional Programs	✓			
IGAB	Instructional Interventions	✓			
IGAC	Teaching about Religion	✓			
IGAD	Occupational Education	✓			
IGAEA	Teaching about Drugs, Alcohol and Tobacco	✓		✓	
IGAEB	Sexual Health Instruction	✓			✓
IGB	Accommodation of Students with Disabilities	✓		✓	✓

Code	Code Title	P	Reg	AP	AF*
IGBA	Special Education	✓		✓	
IGBB	Programs for Gifted Students	✓			
IGBC	Parent and Family Involvement and Engagement	✓			✓
IGBCA	Programs for Homeless Students	✓			✓
IGBCB	Programs for Migratory Students	✓		✓	
IGBD	At-Risk Students	✓			
IGBE	Students in Foster Care	✓		✓	
IGBG	Homebound Instruction	✓		✓	
IGBH	Programs for English Learners	✓			✓
IGBI	Home Schooling	✓			✓
IGC	Extended Instructional Programs	✓			
IGCD	Virtual Courses	✓		✓	✓
IGCE	Nontraditional Instruction Options	✓			
IGD	District-Sponsored Extracurricular Activities and Groups	✓		✓	✓
IGDA	Student-Initiated Group Use of District Facilities	✓		✓	✓
IGDB	Student Publications	✓			
IGDBA	Distribution of Noncurricular Student Publications	✓			
IGDF	Student Fundraising	✓			✓
IHB	Class Size	✓			
IIA	Instructional Materials	✓		✓	
IAC	Instructional Media Centers/School Libraries	✓	✓		✓
IICA	Field Trips and Excursions	✓			✓
IICC	School Volunteers	✓		✓	
IK	Academic Achievement	✓			
IKE	Promotion, Acceleration and Retention of Students	✓			
IKF	Graduation Requirements	✓			✓
IKFA	Early Graduation	✓			✓
IKFB	Graduation Exercises	✓			

Code	Code Title	P	Reg	AP	AF*
IL	Assessment Program	✓		✓	
ILA	Test Integrity and Security	✓			
IM	Evaluation of Instructional Programs	✓			
INC	Speakers at District Events	✓			
IND	Ceremonies and Observances	✓		✓	
<b>SECTION J: STUDENTS</b>					
JCB	Transfers within the District	✓		✓	✓
JCC	Transfers outside the District	✓			
JEA	Compulsory and Part-Time Attendance	✓		✓	
JEC	School Admissions	✓			✓
JECA	Eligibility to Enroll	✓		✓	✓
JECC	Assignment of Students to Grade Levels/Classes	✓			
JED	Student Absences and Excuses	✓		✓	
JEDB	Student Dismissal Precautions	✓			
JFCA	Student Dress Code	✓		✓	
JFCC	Student Conduct on School Transportation	✓		✓	✓
JFCE	Secret Organizations	✓			
JFCF	Bullying	✓			✓
JFCG	Hazing	✓			
JFCH	Student Alcohol/Drug Abuse	✓			
JFCJ	Weapons in School	✓			
JFCL	A+ Schools Program	✓		✓	✓
JFG	Searches of Students	✓		✓	✓
JFGA	Interviews with or Removal of Students	✓			
JG	Student Discipline	✓	✓		✓
JGA	Corporal Punishment	✓			
JGB	Detention and/or In-School Suspension of Students	✓			✓
JGD	Student Suspension and Expulsion	✓			



Code	Code Title	P	Reg	AP	AF*
JGE	Discipline of Students with Disabilities	✓		✓	
JGF	Discipline Reporting and Records	✓			✓
JGGA	Seclusion, Isolation and Restraint	✓			✓
JHA	Student Insurance	✓			
JHC	Student Health Services and Requirements	✓		✓	
JHCB	Immunization of Students	✓		✓	
JHCD	Administration of Medications to Students	✓		✓	✓
JHCE	Do Not Resuscitate (DNR) Orders	✓			
JHCF	Student Allergy Prevention and Response	✓		✓	
JHD	Student Counseling Program	✓			
JHDA	Surveying, Analyzing or Evaluating Students	✓			
JHDF	Suicide Awareness and Prevention	✓			
JHG	Reporting and Investigating Child Abuse and Neglect	✓			
JK	Work Certificates	✓			✓
JO	Student Records	✓		✓	✓
<b>SECTION K: SCHOOL-COMMUNITY RELATIONS</b>					
KB	Public Information Program	✓		✓	
KC	Community Involvement in Decision Making	✓			
KDA	Custodial and Noncustodial Parents	✓			
KG	Community Use of District Facilities	✓		✓	✓
KH	Public Gifts to the Schools	✓			
KI	Public Solicitations/Advertising in District Facilities	✓			
KK	Visitors to District Property/Events	✓		✓	
KKB	Audio and Visual Recording	✓			
KL	Public Concerns and Complaints	✓			✓
KLA	Concerns and Complaints Regarding Federal Programs	✓			✓
KLB	Public Questions, Comments or Concerns Regarding District Instructional/Media/Library Materials	✓		✓	✓

Code	Code Title	P	Reg	AP	AF*
KNAJ	Relations with Law Enforcement Authorities	✓			
<b>SECTION L: EDUCATION AGENCY RELATIONS</b> <i>(None at this time)</i>					

\* Forms identified in this document are MSBA samples available in Microsoft Word format on MSBA's website: [www.msbanet.org](http://www.msbanet.org).